

Christ Our King Presbyterian Church

Youth Director

Position Description

This position is for a paid, full-time person (non-ordained) with primary responsibility for directing activities and programs which are consistent with the aims of the Youth Ministry Mission Statement for middle school youth, high school youth and persons up to age 22.

Mission

The COK Youth Ministry is directed at COK youth, in sixth through twelfth grades, and their friends. It is intended to include youth beyond high school up to age 22. Our intention is to evangelize youth for Christ and to provide support for youth and their families.

Goals

- To call youth to be disciples of Jesus Christ.
- To teach God's word and encourage personal study of the scriptures.
- To pray for, and with, youth and their families, and to encourage personal prayer time.
- To create a safe and non-judgmental place for youth to interact with each other.
- To encourage youth to worship God, including regular worship with the community of faith here at Christ Our King.
- To encourage youth to serve in God's name and to equip them for sharing the Good news of the gospel.
- To work together as a congregation to nurture the youth.

Responsibilities

General/Overview

- Develop personal relationships with youth through participation in one-on-one, small group and whole group activities.
- Develop and lead a combination of fellowship programs, activities, retreats and service projects to nurture the faith lives of the youth and connect them with God, one another, their families, the church, and the community.
- Participate in the worship life of the church.

Youth Ministry Development & Support

- Plan and direct the weekly Sunday evening youth fellowship program for middle and high school youth during the school year.
- Plan and direct summer fellowship activities for middle and high school youth and youth up to age 22.
- Plan and direct additional youth fellowship activities such as lock-ins throughout the year.
- Plan and develop regular small group study sessions.
- Organize and direct recreational activities to which youth may invite friends, such as pool parties, corn maze, bike trips, miniature golf outings, etc., to include non-COK youth in Christian fellowship events in a non-threatening environment on neutral turf.
- Coordinate and/or plan retreats for spiritual growth and/or leadership development (e.g. the Blackrock fall retreat, Youth for Christ Ocean City retreats, Baltimore Presbytery retreats, Synod leadership development retreat, etc.).
- Promote participation in the Youth Triennium event of the Presbyterian Church (USA) and participate as an adult chaperone (Next Triennium: 2010).
- Encourage committed youth to serve on the Baltimore Presbytery Youth Council and as delegates for denomination-sponsored events, e.g. Youth Connection.
- Build relationships with youth and their parents through attendance at individual youths' extra-curricular activities and school-sponsored events.
- Enhance and maintain an inviting environment in the Youth Center.

Service & Mission Work

- Plan and direct a summer youth mission trip and serve as chaperone (e.g. PASSPORT).
- Facilitate youth serving the congregation of Christ Our King through participation in activities such as Vacation Bible School, Christmas Caroling to homebound congregants, Youth Sunday, preparing the palms & muffins for Palm Sunday and other events.
- Coordinate and/or plan mission projects that serve the needs of the disadvantaged in the Bel Air/Harford County community and Baltimore metropolitan area (e.g. the annual Thanksgiving food drive, helping at the FCCAU shelter, and the after-school Bible club at New Song Academy in Baltimore).
- Plan and coordinate an annual service project(s).

Provide Resources

- Research, evaluate, and inform youth about available devotional resources.
- Research, evaluate, and distribute youth leadership resources to train and equip adult youth leader volunteers.

Coordinate and Communicate

- Coordinate and communicate youth plans and activities with the pastors, church staff, parents, youth leaders, Sunday school teachers, and the youth.
- Facilitate timely and engaging communication with youth through phone calls, e-mails, electronic communication (Facebook), regular mailings, etc.

- Recruit parent and church member volunteers to help at youth activities, events, retreats, etc.
- Meet monthly with Youth Ministry Team.
- Coordinate and communicate with the Director of Children's Ministries on a regular basis.
- Identify and refer pastoral needs of youth and parents to the Pastor.
- Perform other duties as identified and/or assigned by the supervising Pastor.

Structure

- The Youth Director is accountable to and will meet with the Senior Pastor, who serves as a mentor for the Youth Director, and to the Session of the congregation. The Youth Director will attend the monthly staff meeting.
- In terms of youth programs, events, and activities, the Youth Director is supervised by the Pastor of Family Ministry.
- The Youth Director seeks the counsel and feedback of the Youth Ministry Team on a regular basis, primarily at their monthly meeting.

Terms of Employment

- Financial compensation and other employment benefits are determined by the Personnel and Administration Ministry and approved by the Session of the congregation.
- The Youth Director will maintain a work schedule approved by the Senior Pastor. It is expected that visiting, meetings, and attendance at youth activities will involve 2-3 evenings a week, including Sunday evenings, occasional Friday evenings and entire weekends when chaperoning retreats or lock-ins. It is expected that the Youth Director will be able to chaperone the week-long summer youth mission camps and/or denomination events. On an emergency basis, the Youth Director is always "on call" for youth.